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***Taken from Appendix 1 Operations Manual 2007***

**BOARD MEMBER PLEDGE (template)**

*Letter template to be completed and returned by new Board members prior to joining the DCNA*

*Board.The details of information contained in the template may be modified by the nominating*

*organisation as long as the content and purpose remain essentially unchanged*

**PLEDGE**

In accordance with the Articles of Incorporation of the Dutch Caribbean Nature Alliance (DCNA) I hereby pledge to uphold the objectives of the Foundation, to represent the Foundation to best of my ability and, whilst engaged in Foundation activities, to act at all times in the best interests of the Foundation and its members. I understand that as a Board member, along with my fellow Board members, I am accountable for overseeing the policy and financial management of the Dutch Caribbean Nature Alliance and I agree to fulfil this role to the best of my ability.

Furthermore, I recognise and acknowledge the following responsibilities:

**Governance**

□ To attend Board meetings regularly and be willing to serve as an Officer

□ To stay informed about Foundation affairs

□ To fully participate in the governance issues (e.g. approval of Bylaws, Operational Manual and working and accounting policies and procedures)

□ To support all decisions, policies and actions of the Board

□ Not to participate in Board deliberations when a conflict of interests exists

**Financial responsibility**

□ To oversee the financial affairs of the Foundation including its budgets, income and expenditure

□ To stay well informed about management of the Foundation’s assets

□ To ensure that independent audits are conducted annually

□ To approve an annual action (work) plan and budget

**Fund raising**

□ To actively participate in fund raising

□ To share information on potential donors whether individuals or organisations

□ To participate in the development and execution of a fund raising strategy

**Representation**

□ To represent DCNA, its programmes, activities and staff in a positive manner

□ To actively communicate the activities and benefits of DCNA

□ To participate in the development and execution of a communication strategy

I look forwards to a close and productive working relationship with the Dutch Caribbean Nature Alliance

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_